

Belleville PTO Meeting September 9, 2014

Present: Trina Pauli (President), Jami Noble (Vice President and UnCandy Sale Coordinator), Jo Diaz (treasurer), Lena Funseth (secretary and Butter Braid Coordinator), SueAnne Boyum (SCRIP coordinator), Julie Witmer (elementary school principal), Kristi Miller (teacher), Julie Jones (teacher), Lacy Wolter (teacher), Suzette Alsteens (teacher), other parents

Agenda Item	Discussion	Action/Decision
Guest Speakers - Julie Witmer	There are going to be 4 parent nights each year. Next one is going to be about the Comprehensive Literacy Model, approximately 45 min./1 hr. long – would PTO sponsor/help advertise it?	Not at next PTO mtg. because Oct. mtg. starts later due to conferences. Oct. 1 is Literacy Night
Funding Request - Suzette Alsteens	PBIS – positive behavior – requested \$5 Subway/Culvers/gas cards to hand out to kids – don't use SCRIP giftcards because do not have that small of increments Suzette is also giving movie passes, free popcorn, free admission to BHS sporting events	PTO spend approximately \$30/mo. X 9 months = \$270, middle & high school – one from each school each week APPROVED
Funding Request – Julie Jones & other 1 st grade teachers, as well as kindergarten teachers	4 special chairs for elementary school x \$15/ea 4 special chairs for intermediate school x \$8/ea “Melissa & Doug” brand camp chairs Pride of the Week - Chairs passed around school weekly, what class displays great behavior	Total \$92, used for rewarding kids (PBIS) 2 used per class that wins that week APPROVED <i>Sue Anne B. motioned, Jo D. seconded</i>
Funding Request – Kristi Miller	Paint for Art Teacher Phil H. to paint a mural in the elementary school. Similar to Wildcat Café in other school, BHS one is great, perhaps do something in small intermediate school gym	\$50 APPROVED for paint, as a start Phil H. can submit bills <i>Kristi M. motioned, Lacy Wolter seconded</i>
Funding Request – Spirit Club	Trinkets for Homecoming Pep Rally (beads, etc.), end of Sept., did last yr. Perhaps Sports Boosters will donate too	APPROVED \$150 <i>Jami N. motioned, Kristi M. seconded</i>

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Intermediate school curtains	<p>Want to remove them, want to paint</p> <p>Yellow curtains down, blue ones stay</p> <p>No money per se</p>	<p>Needs approval from school management/Pam Yoder</p> <p>Create subcommittee</p> <p>Kristi Miller will talk to Pam Emmerich</p>
Honor Roll Medals	<p>Nov./Jan./Mar. – bring this back</p> <p>RTI/AT time</p>	<p>APPROVED</p>
Secretary’s Report & approval of Minutes	<p>Lena will have Chris Armstrong, BHS, post last meeting’s minutes to website</p> <p>Ask Betty W. to resend blank volunteer form?</p>	<p>APPROVED</p> <p>Create PTO newsletter?</p> <p>Lena will send out last year’s volunteer spreadsheet to everyone, use same one each year from now on & keep adding to</p> <p>Lena will ask Chris to post pdfs from now on, website is being updated; Lena will save all past year’s minutes & email to PTO email – remove off website (not needed that far back)</p>
Treasurer’s Report & approval of Report	<p>Reviewed budget for this year – first time this was done so estimates in some areas</p> <p>Will add PBIS as line item</p> <p>Lena suggested people who have funding requests take photos for the website/Facebook page of kids using items donated by PTO</p>	<p>APPROVED</p>
Chairperson’s Report: <ul style="list-style-type: none"> • ButterBraids 	<p>Fall sale near Thanksgiving – need to decide date</p> <p>Put a “sales thermometer” in schools</p> <p>Advertise that top sales get gift cards/money, say what money is going to (i.e. curtains, etc.)</p>	<p>Also advertise what Box Top money goes to (end of year school carnival)</p> <p>Put that info in newsletters, have visuals showing progress, for higher grades just email</p> <p>Overall at next mtg. talk more about promoting things</p>
Chairperson’s Report: <ul style="list-style-type: none"> • Uncandy sale 	<p>What was amount raised?</p> <p>Do every year?</p>	<p>Talk more about at next mtg.</p>

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Chairperson's Report: <ul style="list-style-type: none"> • SCRIP 	Low sales 14 cents every time to take out of checking account Advertise that "autoreplenish" is available so you can order the same cards every mo. Specify "this month's funds are going to..." Cannot put enrollment code on website or Facebook page (due to fraud)	Need volunteers to stuff school mailboxes – Trina & Lena said they'd help – SueAnne will send them the electronic file to print For the first few months, put papers in backpacks still (not order form, just the reminder that says "how to go online")
Table at Student Registration in August	Next year, should be more towards entrance Parents overwhelmed with \$ had to spend	None needed.
New Teachers	Give them SCRIP cards (\$10 each), also last year's new teachers Give Wildcat window decals in mailboxes	APPROVED Need assistance stuffing mailboxes with decals still?
Homecoming Pride t-shirts	95 orders, we made \$3/shirt There are 10-15 extra screens	None needed.
School Board (SB)	Appreciated PTO presence at last week's mtg. Collaborate with them SB members will be at this week's football game for ALS ice bucket challenge	None needed.

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Fall Fest	<p>Mr. Hegeman will have student art projects displayed in the old library building like in past years (Kristi M. will confirm with him)</p> <p>Music – Brianna Hardyman (\$500 or less, got a deal), library park reserved already, \$350 for horse drawn carriage rides (bank sponsor?) – also hiring balloon guy (\$95/hr., only have from 5-7pm)</p> <p>Menu – food stand (brats, hot dogs, walking tacos, baked potatoes)</p> <p>Other vendors should contact Jo D. or Lena (i.e. cheese curds, Gridiron Club) – should we charge to have a table there? \$15 suggested donation? Fundraiser, bring their own tables</p> <p>Lena asked the Friends of the Library if they are facepainting – they are not. Suzette can ask High School kids to do that.</p> <p>Short Electric – lights (we string them, does Marian have them?) – Trina said electricity is there, SueAnne thought we used generators</p> <p>Gym for backup if rain</p> <p>Time for Fall Fest is 4-8pm or 5-8pm?</p> <p>Trina has fall fest map (vendor setup)</p>	<p>MORE DISCUSSION NEEDED OVER EMAIL AND AT NEXT MEETING</p> <p>Jami creating newspaper ad (Abbey send) & ½ sheet flyer, Doug Brown will provide straw</p> <p>Created subcommittees:</p> <ul style="list-style-type: none"> • Setup/takedown (Josh McCall, Gary Hegeman) • Food stand (Trina Pauli, Michele Gratz, Pam Kelly) • Bake sale (Jami, SueAnne) • Tables (Jo, Lena) • Art (Kristi M., Lacy Wolter) <p>School will bring some tables, store in old library</p> <p>Have PTO staff work bake sale shifts (due to problems last year with volunteers)</p> <p>Treasurer go around & collect money periodically – don't forget to give stands startup cash</p> <p>Get taco meat from Borland's, order milk from school</p> <p>Pam Kelly probably knows ordering quantities from last year</p> <p>Lena ask Stacey/Patrick McKinley to grill brats</p>
Insurance	Bond insurance, liability insurance	Needs discussion

Next Meeting: October 8, 2014, Intermediate School library – **TIME CHANGE** (to 8:00 pm)

<http://linux.belleville.k12.wi.us/main/index.php/quicklinks/pto>

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